

# Educator Deductions

Client: \_\_\_\_\_ Tax Year: \_\_\_\_\_ Preparer: \_\_\_\_\_

<b>Classroom Aids</b>	
Attendance Books	\$
Arts & Crafts	\$
Audio/Visual	\$
Books	\$
Decorations	\$
Food/Snacks	\$
Grade Books	\$
Rentals	\$
Film Processing	\$
Printing/Copying	\$
Prizes & Awards	\$
Postage/Shipping	\$
Publications	\$
Party Supplies	\$
Tools	\$
Stationery	\$
Other:	\$
Other:	\$

<b>Professional</b>	
Conventions	\$
Dues	\$
E&O Insurance	\$
Job Seeking	\$
Legal Fees	\$
Licenses	\$
Memberships	\$
Seminars	\$
Continuing Education	\$
Resumes	\$
School Functions	\$

<b>Vehicle &amp; Travel</b>	
See "Vehicle, Travel & Entertainment" Worksheet	

<b>Telephone</b>	
Long Distance	\$
Faxes	\$
Pay Phone	\$
Cellular	\$
Second Line	\$
Beeper/Pager	\$
Answering Service	\$
Other:	\$

<b>Equipment</b>		
Calculator	\$	Bought:
		Sold:
Camera	\$	Bought:
		Sold:
Computer	\$	Bought:
		Sold:
Filing Cabinet	\$	Bought:
		Sold:
Cell Phone	\$	Bought:
		Sold:
Fax Machine	\$	Bought:
		Sold:
Software	\$	Bought:
		Sold:
Telephone	\$	Bought:
		Sold:
Other:	\$	Bought:
		Sold:
Other:	\$	Bought:
		Sold:

<b>Miscellaneous</b>	
Uniforms	\$
Lab Coats	\$
Dry Cleaning	\$
Postage	\$
Storage	\$
Other:	\$